
BOARD OF DIRECTORS FOR LAKE CITIES MUNICIPAL UTILITY AUTHORITY

Regular Meeting Minutes

March 21, 2022 at 7:00 PM

REGULAR MEETING – 7:00 PM

CALL TO ORDER

President Tom Rufer called the meeting to order at 7:20 PM (weather delay).

Board Members Present: President Tom Rufer, Vice President Evan Huff, Director Cecil Carter, Director Joe Flowers

Board Members Absent: Secretary Jennifer Gordon

PUBLIC COMMENTS

There were no public comments.

INDIVIDUAL ITEMS

- 1. Receive presentation from Upper Trinity Regional Water District regarding Lake Ralph Hall and utility systems.** Presentation postponed to future date due to weather.
- 2. Consider approval of the minutes for the Workshop and Regular Meeting on January 10, 2022.**
Director Cecil Carter made a motion to approve the minutes. Director Joe Flowers seconded the motion and the motion passed unanimously.

Due to the weather, original agenda item 5 was moved up to position 3 and the rest of the agenda was discussed in consecutive order.

- 3. Discuss, consider, and act on Resolution 2022-02 authorizing the issuance of “Lake Cities Municipal Utility Authority Utility System Revenue Refunding Bonds, Series 2022”; providing for the payment of the bonds by a first and prior lien on an pledge of the pledged revenues of the Authority’s system to the payment of the principal of an interest on the bonds equally and ratably with certain currently outstanding obligations; authorizing the execution of any necessary engagement agreement with the Authority’s financial advisor; and providing an effective date.**

Ryan Cunningham, of SAMCO Capital Markets, presented the Authority’s refunding results. He congratulated the Authority’s recent credit rating of AA-, which is a very strong credit rating. Cunningham reminded the Board of the intention to do a tax-exempt refunding of the Series 2013 Revenue Bonds. The net savings will be \$225,531. Vice President Evan Huff made a motion to approve Resolution 2022-02. Director Carter seconded the motion and the motion passed unanimously.

President Rufer set a brief recess at 7:30 PM to allow for signatures on the refunding documents.

President Rufer reconvened the meeting at 7:37 PM.

4. Consider report from the General Manager on the following items:

a. Shady Shores Right-of-Way Study on Brown Terrace and associated waterline upgrade

General Manager Mike Fairfield stated the Authority is waiting on the Town of Shady Shores to set the ROW for installation of a new 6" waterline with a new fire hydrant to accommodate new development.

b. Update on Lift Station 5 relocation project

Engineer Mike Anderson stated the contractor is in the process of installing fencing and all permits have been approved. Construction implementation is pending a few materials. Also, the contract amount has been reduced by about \$15,000 because of a change in design.

c. Update on Harbor Grove Fire Protection Extension in conjunction with Town of Hickory Creek

GM Fairfield stated that the Town of Hickory Creek has asked the Authority to try to reduce the cost of the project (originally bid in December 2021 at about \$500k). Rebidding the project in March 2022 resulted in an increase of about \$35k due to increased 8" pipe costs. Next meeting with the Town is later in the week.

d. May Election Update

Human Resources Manager, Becky Vickers, reminded the Board of the upcoming election on May 7, 2022. Candidates for Place 2 are incumbent Tom Rufer and new applicant Raymond Dickey. The only applicant for Place 1 was disqualified due to ineligibility and the current member, Evan Huff, has chosen to not run again. Therefore Place 1 will be vacant and the Board will need to appoint someone to the position.

e. Revenue and Expense Report for the month ending February 28, 2022

Assistant General Manager Kate Boatler presented the financials for the first half of the fiscal year. Water and sewer revenues are on track to meet budget. Impact fees have surpassed budget due to the Falcon Place development building out in one year instead of the planned 3-5 years. The same goes for the McClintock development in Cielo Ranch.

f. Investment Report for the quarter ending February 28, 2022

Assistant GM Boatler presented the investment report.

5. Discuss, consider, and act on Resolution 2022-01 approving a revised Employee Handbook; providing a repealer clause; and providing an effective date.

HR Manager Vickers reviewed changes to the handbook. The changes are not significant as they represent a clean-up of the original wording. Director Carter made a motion to approve Resolution 2022-01. Vice President Huff seconded the motion and the motion passed unanimously.

President Rufer closed the regular session at 8:13 PM.

EXECUTIVE SESSION

President Rufer opened the executive session at 8:13 PM.

6. Deliberation regarding pending or contemplated litigation or a settlement offer under Texas Government Code Section 551.071 involving acquisition of property related to the Shady Shores Road Reconstruction Project.

President Rufer closed the executive session at 8:25 PM.

RECONVENE INTO REGULAR SESSION

7. Discuss, consider, and act on items from Executive Session.

No actions taken.

8. Discuss announcements, activities, and agenda items for future Board meetings.

Future meeting dates:

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|----------------------------|---------|---|
| Monday, May 23, 2022 | 5:00 PM | Budget Workshop and Meeting – Dinner Provided |
| Monday, June 13, 2022 | 5:00 PM | Budget Workshop – Dinner Provided |
| Monday, July 18, 2022 | 6:30 PM | Budget Workshop and Meeting (Budget Approval) |
| Monday, September 19, 2022 | 7:00 PM | Meeting (first of new fiscal year) |

ADJOURNMENT

President Rufer adjourned the meeting at 8:40 PM.

To be approved by the LCMUA Board of Directors May 23, 2022.

SIGNATURE ON ORIGINAL

Tom Rufer, President

SIGNATURE ON ORIGINAL

Jennifer Gordon, Secretary

(SEAL)

